

Alexandria Senior Center Board Meeting
July 8, 2020

The meeting was called to order by President Semerad. The Pledge of Allegiance was recited by all. Members present were: D. Strand, D. Semerad, V. Frisch, C. Erickson, M. Nitti, T. Tebben, J. Bjerknes, and D. Shea. Guests were N. Haggemiller, Kevin Strand and Carol Strong. Absent was J. Morse.

Kevin Strand from HRA joined us to go over the water main repair. He spoke about the large water valve shut off in the meeting room and showed us the water line that had been there and the new one that was installed by Ellingson's Plumbing. He explained what needed to be accomplished yet. He stated that the piping needs to be insulated to reduce condensation. M. Nitti made a motion for Kevin to build a vented box around the water valve and use the white wrap to insulate the pipe going across the ceiling as he has time. The motion was seconded by C. Erickson, motion passed. This portion of the water main repair has cost us \$9773.55 so far and there will also be costs for his build.

Secretary's Report: The minutes were reviewed. With one correction, M. Nitti made a motion to approve the minutes, second by V. Frisch, motion passed.

Treasurer's Report: M. Nitti shared the treasurer report. Total cash on hand for June 2020 was \$142,815.32. The largest expense being the water line repair. T. Tebben made a motion to approve the report, second by D. Shea, motion passed. D. Semerad shared that he had gotten an e-mail from Kathryn LeBrasseur about a \$500 donation that Katy's Swing Band had made after their recent music at the court house. We will make sure to thank them.

Director's Report: Nancy Haggemiller gave her detailed report of what has happened lately.

- We received donations from Farm Credit Services of \$500 and \$100 from Steidl, Bensinger, Tatge, Seifert and Engebretson.
- Let's Go Fishing has been cancelled for the year.
- She listened to survey results from other senior centers with regards to opening dates, programs, group sizes and rentals. There were very interesting varied responses.
- We were the non-profit of the day for Wake up Alexandria hosted virtually by Douglas County Fair Board. We received a \$50 donation and another \$20 given anonymously.
- Nancy attended the Age Friendly meeting and the condominium meeting. The paving of the parking lot is slated for fall 2021, and they are checking with the city about enclosing the garbage dumpsters. There were questions about the retaining wall along the alley and if some of the holes in the lot could be repaired before the paving. Nancy also let the board know that we have formed a committee to research leasing our portion of the building.
- She has been looking at other grants from Alexandria Area Community foundation, Bremer, St. Mary's and has attended a community grant writing virtual meeting. D. Shea reminded the group that intergenerational programs are often supported.
- We decided on an August newsletter, including the survey one more time, as well as another book review.
- Perhaps we could do a virtual fundraiser for the water main repairs complete with a goal thermometer showing growth was suggested by D. Shea.
- The new updated website is live. She is still working on the Lorsung Art Studio portion. The new address is www.alexsrctr.org.

- She has been working with Senior Space as they build our portion. The key fobs are being designed. We will be trained and should be live by the time we open in October. She will need to get the updated membership list to them soon to import into their program.
- The Annual Fund Drive letters go out in October, so she is also working on that.
- T. Tebben asked if Nancy's report could be done in electronic form for the group to review prior to the meeting, bringing questions to the meeting. This was started before Covid and we would like to go back to this communication tool.

Old Business:

Technology updates:

- D. Strand spoke to the internet/network install quotes that J. Morse had sent to the board the last week from XS Consulting, Glacial Ridge Computing and Blue Collar Bob's. After much discussion it was decided to let J. Morse make the decision about which company to use based on his expertise.
- The non-profit Google .org account should be done by the end of the week.
- Denise shared surveys with the group that had been returned. We have received 107 thus far. This is a great response along with many great comments and ideas. She is inputting the info into a database. She will put it on Facebook reminding members to please do the survey, along with the option to do it on Survey Monkey, 14 were done that way so far.

Re-open:

- A committee for re-opening was formed to include: C. Erickson, M. Nitti, Nancy Haggemiller, and V. Frisch. First meeting is July 13 at 10am. T. Tebben asked if the program committee should be included, but C. Erickson commented that she thought that Bernice had disbanded the group.
- T. Tebben mentioned that M. Nitti suggested getting disposable Bingo cards and have people bring their own daubers' for bingo. T. Tebben will check into the disposable cards and talk to Barb Lolkus about perhaps using Thrivent money for this cost.

Strategic planning:

- T. Tebben asked the group if they would like lunch after strategic planning on July 30th. The group did, so she will work to get a break snack and lunch arranged for that day. She will also send a reminder for the session on July 30 from 8-12 at the center. She will also invite Tara to join us for lunch and see if we can get the agenda prior to the session

Volunteer update:

- C. Erickson had nothing new to report.

Articles of Incorporation Research committee:

- C. Erickson passed out a page from the Articles of Incorporation that spoke to dissolving the center, and having to direct all assets to the county. We are not dissolving the center, so it is a non-issue. This is a long process and they will be meeting soon.

New Business:

Nancy Evaluation:

- T. Tebben reminded the group that Nancy is due for her annual evaluation in August. D. Semerad asked that Nancy get her updated job duties to him so we could begin this process. The Exec committee will make sure this gets accomplished, getting input from the board members.

Items from the floor:

- M. Nitti explained that in 24 weeks we can apply for loan forgiveness for the PPP \$9000 loan. Also that the \$14,000 from other grants needs to be spent on certain things and we need to keep track. Some for payroll and some for utilities.
- T. Tebben let the group know that she did call all the people that had upcoming property tax appointments to let them know that we would not be able to do this for them this year. She commented that she found it interesting that almost all of the scheduled people were not members. How can we get them to become members, something to think about?
- It was decided that the executive committee needs to meet. We will fall into our routine meeting schedule, meeting on July 28th at 10am.

Being no further discussion, T. Tebben made a motion to adjourn, second by M. Nitti, motion passed.

Respectfully submitted,

Toni Tebben
Secretary