

Alexandria Senior Center Board Meeting
February 12, 2020

The meeting was called to order by President Semerad. The Pledge of Allegiance was recited by all. Present were D. Semerad, D. Shea, M. Nitti, V. Frisch, J. Bjerknes, D. Strand, C. Erickson, J. Morse, and T. Tebben. Guests included Carol Strong, Nancy Haggenmiller and Kathryn LeBrasseur.

Kathryn LeBrasseur asked that we put County Fair and D. Strand asked to add the Lorsung Art Studio as new business to the agenda.

Secretary's Report: The minutes from the previous meeting were reviewed. T. Tebben stated that Judy Berger had made a second to approve the previous minutes. Since she was already replaced on the board, we had to correct this in the minutes. D. Shea had made the original motion to accept the January 2020 minutes, V. Frisch made a second motion, motion passed. Also M. Nitti asked that another correction be made stating that Nancy Haggenmiller will replace Carol Strong and M. Nitti will be the Senior Center Board member on the Towne Square Condominium Homeowners board. M. Nitti made a motion to approve the previous minutes with these two changes, second by J. Morse, motion passed.

T. Tebben stated she will miss the March board meeting and was looking for someone willing to take the minutes of the March meeting. She stated that she will still do the agenda, and get the agenda, minutes and a reminder to the board prior to the meeting. D. Strand stated she would be willing to take the minutes.

Treasurer's Report: M. Nitti went over her January report. Total cash was \$158,234, gross profit was \$5060, operating expenses were (\$6938), depreciation expenses were (\$1060), for a net loss of (\$2938). She also shared the revenue and expenses for January. She is concerned that we are continuing to be at a loss due to salaries. Both Nancy and Bernice are now employees of the center. Donna Jensen, PA is handling payroll needs. C. Erickson made a motion to approve the treasurer's report, second by D. Shea, motion passed. Carol Strong is preparing the 990 which is due in May. This will need to be approved at the April board meeting so she can get it filed in time.

Director's Report: Nancy emailed her report to the group prior to the meeting. She asked that we discuss the coffee concerns. There have been questions about the price of coffee and there seems to be no consistency as to when to pay or who has to pay. If you are playing cards: Members pay \$1 and coffee is free, non-members pay \$2 and coffee is free. After much discussion the group decided to charge 50 cents per cup for coffee if you are in the center for other business. We need to have better signage explaining. The new coffee machine is costing about \$220 per month and has eliminated waste. (Right after the meeting Nancy let us know that the cost of the machine per month is \$162.50, not what was stated at the meeting.)

Nancy and Bernice will both be gone due to commitments out of the center four days in March. She asked for board members to volunteer to cover those days and open and close the center. Members volunteered to cover the days and Nancy will send a reminder to them prior to the days they will be covering.

Shirley Severson continues to state that she receives many complaints about parking. If members have issues with parking or other concerns they should go to Nancy. She reminded all of the upcoming newsletter deadline. The floor cleaner is taking up lots of room, looking to sell it. The bathroom painting is done. Nancy asked for permission to attend a conference of the MN Association of Senior Services on April 16. After discussion, Mary made a motion to send Nancy covering the \$149 conference registration fee and mileage. If the weather looks bad she should also stay overnight. There was a second by J. Morse, motion passed.

J. Morse commented that the demo website was looking good so far.

Executive Committee Report: V. Frisch stated that since we had not met, therefore, she had no report. The group will be meeting next week.

Guests: Kathryn LeBrasseur gave a brief history of the center for the board. They moved into the current center in 1984 through lots of hard work, fund raising and collaboration.

Old Business:

Strategic Planning: T. Tebben let the group know that since we lost the previous facilitator we had to move the date. She has secured a new facilitator and a meeting location. Strategic planning is scheduled for April 15th from 1-5 at Glenwood State Bank. Tara Bitzen from the chamber will be our facilitator.

The Little Book of Boards: M. Nitti let the new board members know that she has put a book in their mail box, as well as copies of our discussions at the board meetings. All board members are to read the book and in April we will be discussing Chapter 3 after the adjournment of the board meeting.

New Business:

Senior Space Software: Nancy shared more information about Senior Space, which could be used to manage class and event schedules, and reserve meeting rooms. The front desk volunteers have to manage many binders full of classes and rooms often currently get double booked. We need to become more efficient. Jeff and Denise will review the contract and bring it back for review. Concerns about the cost of the software and additional fobs we brought up.

Technology/computer updates: Nancy noted that the computers have Windows 7 on them and we need to update to Windows 10. The internet connection is of concern. There is question as to who our supplier actually is, Gardonville or Centurylink. The question of security also came up. The technology committee will look at what we have and report back in April.

County Fair: Kathryn wanted a commitment from the center to utilize the Log Cabin at the county fair again this year. The fair board would pay us \$750 to fill it by promoting the center, senior services and ethnic foods. M. Nitti made a motion to commit to the fair board, second by J. Morse, motion passed.

Lorsung Art Studio: D. Strand has been active in the art studio. She asked about the painted mural outside the studio. It had been painted by Ann Clayton, but she didn't really finish as she moved away. Denise was hoping that it could be enhanced and she had someone willing to do so. The group felt that she should talk to Darrell Lorsung and call Ann Clayton to discuss these ideas. The hope is to get more classes in the studio, since it is a hidden gem. We will be promoting the art studio during the spring luncheon.

Items from the floor: T. Tebben stated that the Mother-Daughter Luncheon will be called the 'Celebrate Spring Luncheon'. The date has been changed to not conflict with the Someplace Safe Tea, so it will be held on April 18th. The theme this year is hankies, and Rachel Barduson will be our speaker. We are in need of more hankies, men's and homer hankies. If you have some, please let us borrow them for the event, we will return them. We are in need of male servers as well.

Motion to adjourn by J. Morse, second by D. Strand, motion passed.

Respectfully submitted,

Toni Tebben
Secretary