

Alexandria Senior Center Board Meeting
March 11, 2020

The meeting was called to order by President Semerad. The Pledge of Allegiance was recited by all. Present were D. Semerad, D. Shea, M. Nitti, V. Frisch, D. Strand, C. Erickson, J. Morse and J. Bjerknes. Absent was T. Tebben. Guests included Kathryn LeBrasseur, Carol Strong, Clarence and Gertie Wolf. Absent Guest: Nancy Haggemiller.

Secretary's Report: The minutes from the previous meeting were reviewed.
M. Nitti made a motion to approve the previous minutes, second by D. Shea, motion passed.

Treasurer's Report: M. Nitti went over her February report. Total cash was \$155,370, gross profit was \$6973, operating expenses were (\$10207), depreciation expenses were (\$1060), for a net loss of (\$4293). She also shared the revenue and expenses for February. Also noted: Annual audit is March 18, Donna Jenson (payroll) will help get an estimate of costs together. Don asked for renewal dates of the CDs. Mary will bring this information to the next meeting. D. Shea motioned to approve the treasurer's report, seconded by V. Frisch, motion passed.

Director's Report: Nancy emailed her report to the group prior to the meeting since she is on vacation. The Report is attached and comments are summarized below:

Nancy passed the MN Certified Food Protection Manager (CFPM) course 2/27/2020. The certificate would then be sent to the State with the \$35 fee to be official.

Nancy created a marketing tool for the Alexandria Senior Center in the style of a placemat. The Board discussed this creative idea and provided some feedback: possibly list center activities; add email address and website address (discussed the length of the website address and if it could be shortened); have bigger numbers on the pie charts to see them better.

Comments on Sunday music and specifically the request for wax for the dance floor. Board members do not want anyone to get hurt due to a fall while dancing. Clarence defended the use of wax, Don agreed it does make it nicer for dancing, however, more dangerous. Kathryn described a process used in the past, wax was used the 4th Friday of the month, then the Sunday music/dance, and on Monday the floor was washed taking the edge off the waxed floor. It was noted that dancing was nice after the last time the floor was maintained. Nancy or Bernice, when was the last time the floor was maintained? Deb suggests 4th Friday buffing. A sign will be created and posted as well as more follow up on floor care procedures to see if there is a process to help with dancing.

Don thanked everyone who volunteered to cover the Director positions while they were both on vacation recently.

Vi, Deb, Denise and Mary will look for a small gift to give volunteers to show appreciate during volunteer appreciation month in April. Nancy or Bernice, how many volunteers will we be thanking this year?

Executive Committee Report: V. Frisch shared the Executive Committee report from the February 20, 2020 meeting. All members of the Executive Committee were present and they had agreed to continue to meet the 4th Tuesdays of the month at 10:00 am.

Guests: Kathryn LeBrasseur received REA Roundup, she is working on the Senior Expo with the CCOA and ASC combined, the County Fair Board suggested any club could nominate an Outstanding Senior rather than just the Senior Center. Kathryn will be working with Nancy on use of the county fair log cabin and marketing it.

Old Business:

Celebrate Spring luncheon is Saturday, April 18. There was a request for help – Don, Carol Strong, Jim will all help. Suggested that the volunteer form be completed and given to Bernice to find volunteers. Gere, front desk volunteer, has said she has 150 handkerchiefs she will let us use for display during the luncheon. All handkerchiefs would be returned to the owners.

Clarence Wolf brought us up to date on Meatball Dinner ticket sales and that Glenwood State Bank will pay for any of their employees who attend the dinner. Glenwood State Bank will be written on the ticket and ticket takers should note this. Clarence will provide more information to the ticket takers. Also we have collected napkins from 2-3 banks to be used for the dinner.

ASC Technology review and recommendation: D. Strand and J. Morse created an outline of steps to review the ASC Technology. Discussion on whether this is an ad hoc committee under Facility or should it eventually be a standing committee. D. Semerad asked that this be an ad hoc committee until the committee be created under the bylaws.

Internet is provided by CenturyLink and Nancy, Bernice, Mary, Carol all connect to a secure/locked WIFI with a password, ASC members can connect to an unsecured (no password) WiFi. CenturyLink is approximately \$195-200 a month with a 20M speed.

There is also a Gardonville internet service, at no cost to ASC. It has been reported that it is not used other than for email. (?)

Recommendation:

Internet: obtain quotes for internet services from Spectrum(Charter), CenturyLink, etc. It is believed that better internet speeds are available for lower monthly fees than we are currently charged for CenturyLink.

It is possible, a new internet router and possibly WiFi booster equipment may be needed, as well as a terabyte external drive for backing up data. Approximate cost: \$260 **Benefits:** hopefully lower costs, better speed as well as strength to be accessed

from all ASC space. Vi suggested Nancy see if there is a grant to help with the purchase of the new equipment. (Alex Community Foundation grant?)

C. Erickson motioned to move forward with obtaining quotes and, if priced less or equal to CenturyLink existing monthly price and the internet speed is higher, be given approval to switch to the new service, M. Nitti seconded, motion passed.

Computers: Nancy noted that the computers have Windows 7 on them and we need to update to Windows 10. After we confirm that the computers meet the requirements for Windows 10, it is believed that Windows 7 can be upgraded to Windows 10 for free. Confirmation of requirements and upgrade needs to be done.

Recommendation:

Computers: confirm computers meet Windows 10 requirements and confirm the upgrade is free. M. Nitti motioned to move forward with the Windows upgrades, D. Shea seconded, motion passed.

Senior Space software: We watched the demo of the software and got the requirements to run the software on WiFi. It is believed our current internet speed does not meet the Senior Space software requirements.

Recommendation:

Senior Space software: put the request for this software 'on hold' until the internet and computer(s) are upgraded. It is also recommended this topic be placed on the strategic planning meeting agenda.

Lorsung Art Studio: D. Strand has discussed the mural with both Ann Clayton and Don Lorsung and both are fine with Connie Gawthrop painting a new mural. Connie has proposed a mural of a Minnesota scene of local hardwood trees and pines, lake/stream that transitions through the 4 seasons. We will start with repair to the wall, prime and paint over the existing mural. Connie will provide all mural paints and her time for this project. D. Strand will donate the primer paint and her time to repair the wall and paint.

New Business:

Discussion about Bernice attending meetings – Don will ask Bernice to join as a Guest

Food Shelf – Don called on Mary to share the conversation she observed and heard between Bernice and a Sr Center member regarding the request by Janet to not touch Food Shelf food when a member is wearing a face mask, the member also says they are not able to take as much food as they desire. Bernice sent an email outlining the conversation and Don read it to the Board. Discussion on food shelf food availability and food limits. Bernice proposed a sign for the food shelf food area and the Board has agreed to take this as a first step in resolving the issues.

D. Semerad and C. Erickson attended the Carlos Township meeting for the purposes of marketing and requesting monies for the ASC. The placemat was used to describe the services. Good questions were asked from the Township floor. \$250 was given by the Carlos Township. D. Strand offered the marketing committee to pull together marketing materials to be given to each Board member. It is hoped a marketing profile will help answer possible questions when representing the ASC.

Motion to adjourn by M. Nitti, second by J. Morse, motion passed.

Respectfully submitted,

Denise Strand
Interim Secretary while Toni Tebben is on vacation