

**Alexandria Senior Center Board Meeting
November 10, 2020**

The meeting was called to order by President Semerad. The Pledge of Allegiance was recited by all in attendance. Board members present were: D. Semerad, D. Strand, D. Shea, M. Nitti, T. Tebben, C. Erickson, and J. Morse. Guest was Nancy Haggenmiller. Absent were J. Bjerknes and V. Frisch

Secretary's Report: The minutes were reviewed and there was one correction, there was no cost to the word processing from Google. M. Nitti made a motion to approve with the correction, second by C. Erickson, motion passed.

Treasurer's report: M. Nitti gave her report. Total cash on hand on October 31, 2020 was \$183,448. She shared the statement of assets, liabilities and equity, and revenue and expenses. Highlights for the month included receiving \$30,000 Cares grant, and the second half of annual donations of \$7500 from the city of Alexandria, and \$2000 from Alexandria Township. T. Tebben made a motion to approve the report, second by D. Shea, motion passed.

We have received an invoice from the Ferguson Excavating for some street work done on the water project that had not been previously billed. It was for our portion.

Director's report: Nancy went over the highlights of her director report which was emailed to all prior to the meeting. She stated that someone was willing to donate a tv stand for the meeting room. But with the dimensions given it would not work. Nancy will let them know that the size was not correct. Janet mentioned a hot plug in the kitchen and Nancy mentioned the leaking faucet in the furnace room. She will call Ellingson's about both. C. Erickson will call Swedberg Cabinets about a base cabinet for the meeting room.

Executive Committee Report: In V. Frisch's absence, D. Shea gave this report. We talked about having an occasional meeting just to talk about items that come up in between board meetings since the agenda it always so full. Discussed handicap parking, the nominating committee, drive thru events, Trivent card usage and the annual meeting. T. Tebben will have the sign in sheet and the agenda ready for the annual meeting. It was decided to have the next exec meeting on December 1st.

Old Business:

Reopening committee: M. Nitti reported that there have been concerns about wearing masks. The back door usage has been down by those who are not to come in the door. We had discussion about if we should stay open and what will be our protocol with the Covid numbers going up in the community. D. Strand suggested that these items be added to the protocol:

1. The need to follow governor mandates
2. Recommendations from Horizon Health
3. Active Covid cases in the Center or in the building apartments
4. Adequate volunteers to staff the Center and provide leadership and volunteers for ongoing activities and events
5. The total number of active activities or those that have been cancelled due to the virus. Also the need to take into consideration the total number of rentals that have been cancelled.

Technology Update: D. Strand spoke about the member list she was passing out to the board members. This is the list of current members that did not return their survey. She explained how the lists looks and what it all meant. When we call we need to make it conversational, stating that we would like to offer services and programs that are of interest to them. We need to gather: birth dates with the years, land and cell phones, if they would like texts, emails, veteran info and their snowbird address. We should get this finished in a month and turn back in to Denise.

Strategic Plan: Nothing to report.

Volunteer update: C. Erickson stated that some of the volunteers were not coming back now that Covid numbers were increasing. She does have a good core to work with. We will have the volunteers ask people to use hand sanitizer when they come in as part of the entrance protocol.

Sales search committee: C. Erickson had nothing new to report. They have given HRA our proposal but has not heard anything yet. They will look at adding more members to their group, once things start to move forward.

Rescheduled annual meeting: We discussed doing the meeting via ZOOM, but the group felt that most that usually came do not use their computers. We decided not to do it ZOOM. The meeting is scheduled for December 15th at 2pm.

Nominating Committee: D. Semerad and D. Shea reported that they have some candidates to contact and hopefully will have some interest. We need to get some strong candidates for the board.

New Business:

Items from the floor:

Audio equipment: T. Tebben asked if J. Morse could walk her through how to connect a computer to the equipment in the meeting room for her presentation with the Douglas County Historical Society on the 17th.

Volunteer appreciation: D. Strand mentioned that volunteer appreciation has been put off and she wanted to make sure that past executive directors and all our volunteers know how much they are appreciated. Perhaps we could do something in the newsletter about past exec directors or a volunteer of the month. We discussed sending a thank you to the current front desk volunteer or perhaps a small poinsettia. C. Erickson will see what she can do for them.

Foot Care: C. Erickson brought up her concerns over the liability of foot care. Nancy will check to see if the nurses do have their own liability and check with our liability carrier as well.

With no other items, a motion was made to adjourn by C. Erickson, second by M. Nitti, motion passed.

Respectfully submitted,

Toni Tebben
Secretary