

**Alexandria Senior Center Board Meeting
October 13, 2020**

The meeting was called to order by President Semerad. The Pledge of Allegiance was recited by all in attendance. Board members present were: D. Semerad, D. Strand, V. Frisch, D. Shea, M. Nitti, T. Tebben, C. Erickson, J. Morse, and J. Bjerknes. Guests included Nancy Haggemiller, and Carol Strong.

Secretary's Report: The minutes were reviewed and there were two corrections, Bakewell was spelt wrong and a word should have been at instead of a. M. Nitti made a motion to approve with the corrections, second by V. Frisch, motion passed.

Treasurer's report: M. Nitti gave her report. Total cash on hand on September 30, 2020 was \$143,567. She shared the statement of assets, liabilities and equity, and revenue and expenses. Highlights for the month included \$431.66 for the water closet enclosure, this should be the final bill for the water main project, a new computer for \$966.38 and scheduled maintenance for \$540. T. Tebben made a motion to approve the report, second by J. Morse, motion passed.

Mary wanted to share that all the donations/contributions have been acknowledged and are up to date. Mary shared that she will be gone from January 29 thru March 4, 2021.

Director's report: Nancy went over the highlights of her director report which was emailed to all prior to the meeting. She needed a decision from the board about which option for the dumpster enclosure the group wanted. The group wanted to go with Option A, as fewer parking spaces would be lost. Nancy will notify HRA. She shared a letter from Gwen Flynn. The newsletter deadline is October 20th. Big Stone therapy wants to do a presentation on fall prevention. She will contact them and let them know what the rental room charge will be.

Both Clarence and Shirley will be gone on November 16th, thus needing someone to run Bingo that day. J. Bjerknes and D. Strand volunteered to do it. Nancy is checking into a fogger that can sanitize a room faster. We will have a CEP worker, Dakota is his name and he will be working 10-2, 4 days a week. The annual floor stripping was postponed. It was decided to table floor stripping until March 2021. M. Nitti made a motion, second by J. Morse, motion passed. We are still looking for a base cabinet for the meeting room.

Nancy shared a letter she drafted for the county to thank them for the \$30,000 CARES grant. It was signed by all board members.

Executive Committee Report: V. Frisch chair of the exec committee highlighted their meeting. The idea of perks for helping with an event or fundraiser was discussed. The exec committee felt that it should be the event chairs responsibility to let volunteers know the expectations for free food or other perks. They also felt this should be added to the program form.

We researched the bylaws with regard to D. Shea's term. She can run again, since she was appointed for her 1st year term. So, she can run for a 2nd 3 year term. Vi stated that she will be hosting Bunco and asked for Facebook and email announcements. She will be gone for the next executive committee meeting, so a new date will be set.

Old Business:

Technology Update: J. Morse reported that M. Nitti has a new laptop from Glacial Ridge Computing. She is trying the free word processing and spreadsheet program from Google non-profit. Glacial Ridge Computing will be available on an 'as is' basis for computer needs. He spoke about the security needs of the center. We will need to develop a system to do backups. Nancy and M. Nitti will work to get this accomplished.

The question came up again about sharing the membership list, which also brought up the questions of when someone asks the front desk for a phone number or email. J. Morse and D. Strand will develop a protocol for when the membership list can be shared and C. Erickson will work on one for the front desk.

Reopening committee: M. Nitti reported on how the reopening has been going. She has concerns about the people that continue to come in the back door. She reminded the board that we are to use the front door and to follow the protocols that are put into place; answer the screening questions, wear your mask at all times in the center and have your temperature taken. We all need to follow the rules. We want the center to remain open for those that attend regularly. Don't forget to check in at the Kiosk and use the stylus. Art studio classes will come in the back door and go directly to the art studio. The instructors will check them into the Kiosk the next day.

Strategic Plan: T. Tebben asked the group what has been accomplished. She shared that she will be putting the previous month's minutes in the glass case by the front door for members to review. J. Morse has contacted Marcia Gae and is trying to decide how to move forward with the Vets group.

Volunteer update: C. Erickson is in need of more volunteers for the front desk. D. Strand shared names of members that said they would help off the surveys.

Sales search committee: C. Erickson and Carol Strong shared what has been happening since last meeting. They continue to gather information about the building and the value. After discussion, M. Nitti made a motion to contact HRA and let them know we would be willing to sell our portion of the building for \$750,000 along with a negotiated monthly rental agreement, to be approved by the board, motion second by J. Morse, motion passed. We would need to know room rental rates going forward, or would they take care of that. Questions around NSI also came up. As we continue to look forward, we need to look at forming partnerships with other organizations.

Meatball dinner: V. Frisch reported on a very successful event. 146 tickets were sold the day of the drive through. She thanked her co-chair Pauline Semerad and all the volunteers for their hard work. She went over expenses, some covered by a member's Thrivent donation, and we should have a profit of over \$4000. The board thanked Vi and Pauline for chairing the event.

Nominating Committee: D. Semerad and D. Shea reported that they have some candidates to contact and hopefully will have some interest. T. Tebben mentioned that at last year's annual meeting there were several comments that they would like to see candidate bio's prior to the meeting in the newsletter. We will see if that can be accomplished.

New Business:

CARES grant: This was discussed under the director's report.

Items from the floor:

Survey results: D. Strand shared the results from the surveys with all. She input all the comments and pertinent data making different handouts. There were about 199 responses, which is a decent return rate. She gave the volunteer list to C. Erickson, veteran list to J. Morse, and comments to all board members. We talked about calling the members that have not responded or renewed and if we still wanted to do it. The group decided that she should divide it out and put the lists in our mailboxes as well as the questions and data we should gather on our calls. We will each have about 28 people to call. The board thanked Denise for all her work on this large project.

T. Tebben explained how she was planning on doing trivia on the 27th of the month. She asked for volunteer spotters, M. Nitti and D. Semerad volunteered. She asked if she could get a Cornercopia gift certificate for \$5 as a prize. She also told the group of a Douglas County Historical Society presentation she has lined up for November 17 called Douglas County History Primer.

D. Strand spoke about members submitting stories or collections to the center. Denise and Jim would work to see if they could get it accomplished. They would sift through any interest they get.

A question came up about the Hydration Project fundraiser and if this was still ongoing since we got CARES money to cover it now. It will be covered by the grant, so we would stop now.

D. Strand asked about a waiver we talked about for Covid. It had been decided to not do it, since there was no legality to the form anyway.

J. Bjerknes told us a story from 52 years ago.

With no other items, a motion was made to adjourn by J. Morse, second by C. Erickson, motion passed.

Respectfully submitted,

Toni Tebben
Secretary